Winslow Township School District Evaluation Committee Recommendation for Financial/Personnel Software Package

1. List of Respondents:

       Computer Solutions, Inc

2. Costs of Proposals:

       Computer Solutions, Inc $ 17,856.00

3. Criteria:

       The following was the criteria used by the committee in evaluating the proposals:

The Criteria Used In Evaluating Proposals *The points awarded range from 1 to 10, with 10 being the highest score and 1 being the lowest*	Weighting Factor	Points
1. Technical: The elements to be evaluated within this category entail the experience of the provider, overall security features, application support services, ease of use in addition to the following specific items. a)System shall allow for accounts to be temporarily disabled b)System shall automatically sign off dormant users off the system after a defined period. c)The system/programs shall have the ability to track changes entered (user, date/time and what changed). d)The system must have the ability to have an off-site data backup and recovery service. e)Annual system programs support and protection shall include software maintenance, software updates, email support. Vendor online and phone support Monday thru Friday 8:00 am - 4:00 pm	25%	1 to 5
2. Budget/Finance Module: The elements to be evaluated within this category entail all aspects required within an accounting system to provide accurate and complete financial reporting to meet district and regulatory requirements in addition to the following specific items. a)Application must have availability of flexible budget fence and control of period close or end. b)Program shall allow for document imaging c)Application must have electronic check signing capability with defined administrative controls. d)Agency payments recording and tracking e)Central database accessible by multiple users f)Drill down capability	20%	1 to 5
3. Payroll/Human Resources Application- The elements to be evaluated within this category entail all aspects of Payroll/HR management and processing necessary to maintain and process accurate personnel, payroll and benefit information to meet district and regulatory requirements including but not limited to the following. a)Electronic check signing. b)All components of in-house payroll processing c)IRS, NJSMART, NJ Division of Taxation, Pension reporting, etc. d)Staff demographics and tracking. e)Fully compliant Position Control System.	20%	1 to 5
4. Cost: cost of services to be provided in addition to assurances of performance.	35%	1 to 5

4. Recommendation of the Winslow Township School District Financial/Personnel Software Package Evaluation Committee:

Upon review of the proposal submitted, and based upon the RFP evaluation criteria, the committee concludes that Computer Solutions, Inc proposal is most advantageous for the Winslow Township School District.